Recall from Retirement With Break in Service - Enlisted,
Continued

Initial Active Duty Information Transaction, Continued

The following is a breakdown of the fields and the action to be taken on each field for Screen 1 of 2, continued:

Field	Action
Term of Active Duty Authorized	Enter the number of months active duty the member is ordered to.
Grade/Rate	If member is enlisted then enter the member's rate (i.e., YNC, SK2, etc..). If member is an officer then enter the member's grade (i.e., O1, O2, PERS2, ENG3, etc..).

Once you have entered the information in Screen 1 of 2, press <GO> or <F1>. The following screen will appear:

```
                  Initial Active Duty Information (Screen 2 of 2)
     000-00-0004                     YNC              JONES, DALE BEANS
              Date Entered Current Active Duty:    12/01/1997
                      Expected Termination Date:   11/30/1999
              Place Entered Current Active Duty:   Topeka              State:  KS
              30 Year Commissioned Service:
                         Prior Military Service:   __     Pay Grade at Separation:  __
      Education Level:  __
               Field 1:  __              Degree:  __           Year:  __
               Field 2:  __              Degree:  __           Year:  __
             Language1:  __    Skill __  Language2:  __                Skill:  __
```

The following is a breakdown of the fields and the action to be taken on each field for Screen 2 of 2:

Field	Action
Date Entered Current Active Duty	Enter the date the period of active duty became effective.
Expected Termination Date	Enter the member's expected release date from active duty. This date must be within one month of the date entered current Active Duty plus the term of active duty authorized.
Place Entered Current Active Duty (City and State)	Enter the city and the state abbreviation of the place to which the member is ordered to report for active duty.
30 Year Commissioned Service	This field is only updateable.

Recall from Retirement With Break in Service - Enlisted,
Continued

Initial Active Duty Information Transaction, Continued

The following is a breakdown of the fields and the action to be taken on each field for Screen 2 of 2, continued:

Field	Action
Prior Military Service	If member has no prior military service leave this field blank. If member has prior military service enter one of the following codes: **Note:** Use the most recent previous military service. **A** USCG **B** USCGR **C** USN **D** USNR **E** USA **F** USAR **G** USAF **H** USAFR **I** USMC **J** USMCR **K** USPHS **L** NGUS **M** NOAA
Pay Grade at Separation	Enter the member's pay grade at separation from prior service (e.g., E5, E7, O1, W2, etc..).
Education Level	Enter one of the following education level codes: **1** Grammar school-Non-GED **2** 1 year high school-Non-GED **3** 2 years high school-Non-GED **4** 3-4 years high school-Non-GED **5** High School Graduate **6** 1 year of college **7** 2 years of college **8** 3-4 years of college; non-graduate **A** Associate Degree **B** College Degree **D** Doctorate Degree **M** Master Degree or Equivalent **X** Certificate of Completion **Y** Graduate Equivalency Diploma (GED)
Field 1	Enter the field code that the member majored in. For a list of valid field codes, press the F2 key.